Completing incoming UC Immunization and Tuberculosis (TB) Risk screening requirements

Target Audience:
This document is to assist incoming students to UCSC for Fall 2018 or later who have not completed their Immunization or TB compliances within Health e-Messenger

Preamble:
Thank you for accepting admission to UC Santa Cruz! The University of California (UC) is committed to protecting the health and well-being of our students. Therefore, UC requires that all incoming undergraduate and graduate students (including re-admits and transfers) complete an Immunization & Tuberculosis Risk Screening Compliance Process prior to arrival on campus. https://policy.ucop.edu/doc/5000649/UC%20Immunization%20Policy

Introduction:

- All incoming students must meet these University of California requirements - https://healthcenter.ucsc.edu/information/uc_vaccines.html
- All information must be submitted via Health e-Messenger communications must be done via Secure Messaging within Health e-Messenger to protect Protected Health Information, email will not be accepted.
- Gather your records before logging into the portal. Some examples are the Yellow immunization card, Primary Care Provider, or your high school transcript.
Gather your records

- You might have records in a yellow card, or school transcript
Health e-Messenger

LOG-IN (https://studenthealth.ucsc.edu)
From UCSC Health Center website log into Health e-Messenger with your CruzID Gold Password

Confirm Identity by Entering your Date of Birth
**HOME**

**FIRST TIME USERS** will need to acknowledge their Notice of Privacy Practices, from the home page click on **FORMS** and select Notice of Privacy Practice.

If you don’t see the left navigation menu > click on the button to access the menu then click **FORMS**
From the FORMS page students can:

- Acknowledge Notice of Privacy Practices, General Consent, and Assignment of Benefits
- Complete MANDATORY Immunization History Form
- Complete MANDATORY Tuberculosis Risk Screening
IMMUNIZATION HISTORY FORM

- A partially completed form can be saved however once submitted it is final!
- To meet compliance students must complete the form.
- Uploading or dropping off a copy is helpful but is not required and does NOT meet Compliance.
- There are the **Required Immunizations** and **Other Immunizations** (Optional) on this form.

![Image of MANDATORY Immunization History Form]

This form can only be submitted once. Have all your immunization records before you start. Immunization Record attachments can be submitted at any time.

- The UC requirements are very specific. Vaccines must be given at specific ages and intervals to meet compliance.
- Submission of this form alone does not guarantee compliance with UC immunization requirements. To validate that your submitted information meets requirements, go to immunization > compliance details
- Attaching an image of your immunization records is helpful, but does not meet compliance - you must enter the dates on the form.

Questions? - Review the UC Immunization Requirements at [LINK](#). If you still have a concern please select "Messages" and "New Message" and select Immunization Requirement Questions.

For some diseases, immunity can be shown by completing the full vaccine series OR by receiving a blood test (serology). In the below section, when there are options for immunization dates and serology, you only need to complete ONE of the options not both.

<table>
<thead>
<tr>
<th>Required Immunizations</th>
<th>Proof of Immunization Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>Measles, Mumps and Rubella (MMR)</td>
<td>2 doses; first dose on or after age one - OR - Titer (blood test) showing immunity.</td>
</tr>
<tr>
<td>Varicella (chickenpox)</td>
<td>2 doses; first dose on or after age one - OR - Titer (blood test) showing immunity. History of disease is not sufficient to meet compliance.</td>
</tr>
<tr>
<td>Tetanus, Diphtheria and Pertussis (Tdap)</td>
<td>1 dose on or after age 7</td>
</tr>
<tr>
<td>Meningococcal conjugate (MenACWY)</td>
<td>1 dose on or after age 16 for all students that are under 22 years of age (students 22 or older may leave blank).</td>
</tr>
<tr>
<td>Meningitis B Vaccine different and optional</td>
<td></td>
</tr>
</tbody>
</table>
• Enter the dates of your vaccines OR blood test results. (Both are not required)
• Age receiving vaccines and Intervals between vaccines are very specific and can impact compliance
• In the below example
  o Measles / Mumps / Rubella vaccines OR
  o Measles and Mumps and Rubella Blood Tests.

When finished entering Submit Final, or Save Partial to return later and submit.
TUBERCULOSIS RISK SCREENING Form

This form can only be submitted once!

All NO answers meets Compliance and they are DONE

YES answers to questions 2 or 4 or 5 require a negative TB Skin or Blood Test within one year prior of your Current UCSC First Date of Attendance.

Yes Answers to questions 1 or 3 require additional steps. (A secure message will be sent with specific instructions) OR you can see APPENDIX TB Medical Clearance at the end of this document.

Further questions? Go to the SHC Website UC Immunization Requirement link or they can send a message to the Immunization & TB Risk Screening Requirement Questions under New Messages in the HEALTH e-MESSENGER.

NO EMAILS       NO PHONE MESSAGES
Checking your COMPLIANCE status
Students can check their compliance status for both Tuberculosis & Immunizations from the HOME page by selecting Immunizations from the left menu.

Any Non-Compliant (Unmet Requirement) means further action is required.
MESSAGES (for questions)
To send a message to the Immunization Provider Select New Message. (We don’t accept phone calls or emails for questions)
SUBMITTING QUESTIONS ABOUT IMMUNIZATION AND TB RISK SCREENING

Compose New Secure Message

Recipient: IMMUNIZATION CLINICIAN
Message Type: Immunization Requirement Questions
Subject: Immunization & Tuberculosis Screening Requirement Questions
Attachments: Add attachment...

Items marked with ** are required.

IMMUNIZATION & TUBERCULOSIS RISK SCREENING REQUIREMENT QUESTIONS

Please provide the information requested below:

** Phone #:

** Best time to call you:

** Please state your questions or concerns in the space below:

Thank you for your request.
- Please allow up to 2 weeks for a response.
- Your response may be a phone call or a reply to this secure message.

Send Cancel
APPENDIX: TB Medical Clearance Compliance

If a student answers “Yes” to having a previous positive TB test or has current or planned Immune Compromised, before coming to campus you will need to:

1. Go to this link and print out the form "Health Clearance for Students with Previous Positive TB tests"

https://healthcenter.ucsc.edu/images/UCSCTBMedicalClearance04102017.pdf

2. Take the form to your medical provider and have ALL required SECTIONS completed and signed

3. Take a picture of the completed form and send a message to the Immunization Clinician via Health e-Messenger with the picture attached. (see previous page)

The deadline is before you come to campus.

If you have any questions, send a secure message to the Immunization Provider.

This is what Health e-Messenger looks like if you have this requirement (immunizations page):

<table>
<thead>
<tr>
<th>TB Medical Clearance</th>
<th>🚫 Non-Compliant (Unmet Requirement)</th>
<th>3/5/2018</th>
</tr>
</thead>
</table>
Technical Assistance

1. Make sure you have acknowledged the Privacy Practices. If you have not, please do so. This will allow you to get where you want to go within the secure messaging system.

2. If you forgot their CruzID Gold password please follow the directions on the sign-on. Contact main IT. https://Cruzid.ucsc.edu/

3. All other system problems have them email student.health.it@ucsc.edu.

4. You must be a admitted accepted student in good standing to be able to logon.