

# Completing Incoming UC Immunization and Tuberculosis (TB) Risk Screening Requirements for On-campus Students

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## INTRODUCTION

Thank you for accepting admission to UC Santa Cruz! The University of California (UC) is committed to protecting the health and well-being of our students. Therefore, UC requires all incoming undergraduate and graduate students (including re-admits and transfers) who live or study on campus to complete an Immunization & Tuberculosis Risk Screening Compliance Process prior to arrival on campus. [Learn about the immunization requirements here.](#)

The deadline to do this is **before you come to campus**. This document will show you how to complete your Immunization or TB requirements within Health e-Messenger.

## PREPARATION

First, know that all information must be submitted via **Health e-Messenger**. Health e-Messenger is secure and protects your private health information. Email, phone messages, and faxes are not secure and **we can't accept them**.

1

Gather your records before logging into Health e-Messenger. You might have records in a yellow card, primary care provider records, or school transcripts.

1

**IMMUNIZATION RECORD**  
Comprobante de Inmunización

Name (nombre) Patient Name

Birthdate (fecha de nacimiento) Jan 1, 2001

Allergies (alergias)

Vaccine Reactions (reacciones a cualquier vacuna)

RETAIN THIS DOCUMENT — CONSERVE ESTE DOCUMENTO

2

MEASLES	1	1/2/2002	Provider Signature	SAMPLE
MUMPS	2	2/2/2002	Provider Signature	SAMPLE
RUBELLA (MMR)	3			
VARICELLA (chickenpox)	1	1/2/2002	Provider Signature	SAMPLE
Red disease	2	2/2/2002	Provider Signature	SAMPLE
MENINGOCOCCAL (meningitis)	1	2/2/2017	Provider Signature	SAMPLE

Example of a California student's yellow card immunization record

## THINK YOU'VE BEEN VACCINATED BUT DON'T HAVE RECORDS?

You can get **titers** (blood tests, also called serology) to determine your immunity. The test results will show if you are immune to specific diseases. Ask your healthcare provider about titers before you come to campus. The Student Health Center can also do the titers, but the costs depend on whether you have UC SHIP insurance.

## LOGGING INTO HEALTH E-MESSENGER

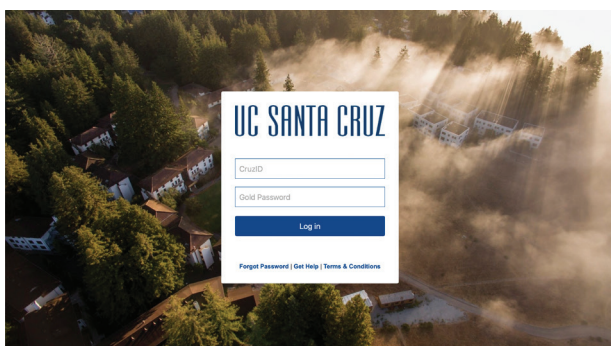
Click the Health e-Messenger button on the UCSC Health Center website to log into Health e-Messenger. Health e-Messenger is also available at <https://studenthealth.ucsc.edu>.

Health e-Messenger  
Log in here



# 2

Use your **CruzID Gold Password** to log into Health e-Messenger and confirm your identity by typing your **date of birth**.



Health e-Messenger

Welcome back! To confirm your identity, you must provide the following additional personal information:

Please confirm your Date of Birth:

Date of Birth

MM/DD/YYYY

Proceed Cancel

## HOME SCREEN

After logging in, you will see the home page. Look for the **Medical Clearances** menu\* item.

Health e-Messenger

Home

Profile

**Medical Clearances** Not Satisfied

Appointments

Consent Forms

Referrals

Handouts

Messages 2 Unread

Letters

Downloadable Forms

Forms

Survey Forms

Account Summary

### Medical Clearances for STUDENT

Required items before coming to campus:

Overall Clearance Status: ✖ Not Satisfied

Items required for clearance:

Clearance		Status
Immunization Record	<button>Update</button>	<span style="color: red;">✖</span> Not Con
Measles	<button>Update</button>	<span style="color: red;">✖</span> Not Con
Mumps	<button>Update</button>	<span style="color: red;">✖</span> Not Con
Notice of Privacy Practices, General Consent, and Assignment of Benefits		<span style="color: green;">✔</span> Compla

\*TIP: If you're on a mobile device, click on the  button to access the menu.

## MEDICAL CLEARANCES SCREEN









**Medical Clearances** is where you upload proof that you have met requirements (for example, a vaccination record or blood test results). You need to update your clearances if you see a **“Not Compliant”** message next to the Medical Clearances menu item.

### Medical Clearances for STUDENT

Required items before coming to campus:

Overall Clearance Status:  Not Satisfied

#### Items required for clearance:

Clearance		Status
Immunization Record	<a href="#">Update</a>	 Not Compliant
Measles	<a href="#">Update</a>	 Not Compliant
Mumps	<a href="#">Update</a>	 Not Compliant
Notice of Privacy Practices, General Consent, and Assignment of Benefits		 Compliant
Pertussis (Tdap)	<a href="#">Update</a>	 Compliant
Rubella	<a href="#">Update</a>	 Not Compliant
TB Screening Risk Form	<a href="#">Update</a>	 Compliant
Varicella	<a href="#">Update</a>	 Not Compliant

You may not see all the clearances pictured here. First time users need to complete the **Notice of Privacy Practices, General Consent, and Assignment of Benefits**.



## Not Compliant

# 3

Select **Medical Clearances**. Click the green **“Update”** buttons and follow the instructions to update your medical clearances.



Clicking the **Save** button will save your response. You can come back later to edit or upload a new test result.

### Immunization Record

Immunization Record **Upload Needed**

You must upload all vaccination records and/or lab results related to the mandatory immunizations.

Records must be in **English** (or translated into English by a medical translation service).

If you can't find your immunization records, please visit our [website](#) or request help by going to message > new message > UC Required Immunization and TB Risk Screening Requirement Quest

Status: Upload Required

[Upload](#)

Don't forget to also upload a copy of your **Immunization Record** to Medical Clearances!





After you complete a Medical Clearance item, you may have to take further action depending on your responses. To check, go back to Medical Clearances, where you might see a new clearance to complete. Your goal is for all the clearances to be marked as **"Compliant."** Click the **Immunization History** menu item to see the records you've submitted.



Compliant

Immunization History

## MESSAGES (FOR QUESTIONS)

For questions, use the secure Health e-Messenger. Go to **Messages** to send a message to the Immunization Clinician. From the menu, select **"Messages,"** then **"New Message."** Select **"Immunization,"** submit proof of immunization, and add an attachment if necessary.

Health e-Messenger

Home  
Profile  
Medical Clearances **Not Started**  
Appointments  
Consent Forms  
Referrals  
Handouts  
**Messages - 1 Unread**  
Letters  
Downloadable Forms  
Forms  
Survey Forms  
Account Summary  
Visits/Allergies/Medication/Labs  
Immunization History  
Log Out

Secure Messages Inbox **Step 1**

Read	From	Date	Subject
✓	INSURANCE	5/18/2023 11:57 AM	Read
✓	LABORATORY	4/7/2023 1:03 PM	Read
✓	LABORATORY	4/5/2023 2:37 PM	Read
✓	LABORATORY	4/5/2023 6:00 PM	Read
✓	LABORATORY	4/5/2023 5:58 PM	Read
✓	LABORATORY	4/5/2023 5:52 PM	Read
✓	INSURANCE	3/29/2023 7:52 AM	Read
✓	LABORATORY	3/9/2023 9:07 AM	Read
✓	INSURANCE	2/24/2023 3:29 PM	Read
✓	INSURANCE	11/23/2022 2:32 PM	Read
✓	INSURANCE	11/22/2022 4:48 PM	Read
✓	EAP CLINICIAN	4/17/2017 9:45 AM	Read

Select Communication Option

Please choose from the following options:

- ☐ Immunization - Submit proof of immunization
- ☐ COVID-19 Questions and COVID-19 vaccine requirements
- ☐ Monkeypox(MPOX) Disease Questions
- ☒ Immunization - Questions regarding required immunizations, TB Risk screening
- ☐ Billing Questions - for services provided at Student Health Services
- ☐ Billing Questions - for services provided outside of Student Health Services
- ☐ Insurance Grievance Form
- ☐ Insurance General Questions
- ☐ Insurance - Submit picture of private health insurance card
- ☐ MCD Bio Qualification Appeal
- ☐ Health Information Management (Medical Records)
- ☐ Optometry Rx Upload
- ☐ Prescription Refill Request/Transfer Request **(UC SHIP ONLY)**
- ☐ Physical Exam Form
- ☐ Self-Ordered Sexually Transmitted Infection (STI) Testing
- ☐ Self-Ordered Drug Testing
- ☐ Self-Ordered TB Blood Test **(UC SHIP ONLY)**
- ☐ Self-Ordered Wellness Panel
- ☐ Travel-General Questions
- ☐ EAP-Travel Health History Clearance Form **[NOT for international students coming to UCSC OR UC Davis Summer Abroad]**

**Step 2**

Compose New Secure Message **Step 3**

Recipient: IMMUNIZATION CLINICIAN  
Message Type: Immunization Requirement Questions  
Subject: Immunization & Tuberculosis Screening Requirement ( )  
Attachments: Add attachment...  
Items marked with \* are required.

IMMUNIZATION & TUBERCULOSIS RISK SCREENING REQUIREMENT QUESTIONS

Please provide the information requested below:

\* Phone #:   
\* Best time to call you:

\* Please state your questions or concerns in the space below:

Thank you for your request.

- Please allow up to 2 weeks for a response.
- Your response may be a phone call or a reply to this secure message.

Send Cancel

## APPENDIX I: TB MEDICAL CLEARANCE COMPLIANCE

If you answer “**Yes**” to having a previous positive TB test or you are or will be immunosuppressed before coming to campus you will need to:

1

Go to this link and print out the form:

**Health Clearance for Students with Previous Positive TB tests**

<https://healthcenter.ucsc.edu/forms/UCSCTBMedicalClearance04102017.pdf>.

2

Take the form to your **medical provider**. Have **all** required sections completed and signed.

3

Take a picture of the completed form and send a message to the **Immunization Clinician** via Health e-Messenger with the picture attached.

The deadline is **any time before you come to campus**. If you have questions, send a secure message to the Immunization Clinician.

## APPENDIX II: TECHNICAL ASSISTANCE

Make sure you have acknowledged the **Privacy Practices**. You can't access the Immunization and TB Screening forms without doing so.

If you forgot your CruzID Gold password, please follow the directions on the sign-on.

For further help, contact the **Main IT office** at <https://cruzid.ucsc.edu>.

For all other system problems, email [student.health.it@ucsc.edu](mailto:student.health.it@ucsc.edu). You must be an **admitted and accepted student in good standing** to be able to log on. If you have questions about your student status, contact the **Registrar's office** at <https://registrar.ucsc.edu>.