Completing incoming UC Immunization and Tuberculosis (TB) Risk screening requirements

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Introduction
Thank you for accepting admission to UC Santa Cruz! The University of California (UC) is committed to protecting the health and well-being of our students. Therefore, UC requires all incoming undergraduate and graduate students (including re-admits and transfers) complete an Immunization & Tuberculosis Risk Screening Compliance Process prior to arrival on campus. Learn about the requirements here.

The deadline to do this is **before you come to campus.**

This document will show you how to complete your Immunization or TB requirements within Health e-Messenger.
Preparation

First, know that **all information must be submitted via Health e-Messenger**. Health e-Messenger is secure and protects your private health information. Email, phone messages, and faxes are not secure and we can’t accept them.

Gather your records before logging into Health e-Messenger. You might have records in a yellow card, primary care provider records, or school transcripts.

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**If you think you’ve been vaccinated but don’t have records**, you can get “titers” (blood tests, also called serology) to determine your immunity. The test results will show if you are immune to specific diseases. Ask your healthcare provider about titers before you come to campus. The Student Health Center can also do the titers, but the costs depend on whether you have UC SHIP insurance.
Log into Health e-Messenger

Click the Health e-Messenger button on the UCSC Health Center website. Health e-Messenger is also available at https://studenthealth.ucsc.edu.

Log into Health e-Messenger with your CruzID Gold Password.

Confirm your identity by entering your date of birth.
Home Screen

After logging in, you will see the home page. Click on FORMS.

If you’re on a mobile device and don’t see the left navigation menu > click on the button to access the menu.
Forms Screen
From the FORMS page, you will:

- Acknowledge “Notice of Privacy Practices, General Consent, and Assignment of Benefits” (first time users only)
- Complete the “MANDATORY Immunization History Form”
- Complete “MANDATORY Tuberculosis Risk Screening”
- The Health History form is optional and can be completed any time.

1. Gather your health records, including medication and immunization records.
2. Review your records and your family health history with family members.
3. Allow 15 minutes to complete each form.
Immunization History Form

- **Warning!** A partially completed form can be saved. However, it is final once submitted.
- There are “Required Immunizations” and “Other Immunizations” (Optional) on this form. This tutorial covers only the Required Immunizations in sections 1-4.

Special note: The Tdap you see here is NOT the same as your childhood DTaP.
Enter the dates of your vaccines OR blood test results. (Both are not required)

- The age when you received your vaccines are important. If you received your vaccines too early or too late, you will need a blood test to show immunity.
- In the below example:
  - Measles / Mumps / Rubella vaccines (#1) OR
  - Measles and Mumps and Rubella Blood Tests (#2, #3, #4).

When finished, choose either Submit Final to complete now, or Save Partial to complete later.
Tuberculosis Risk Screening Form

Warning! This form can only be submitted once!

All NO answers meet compliance. Click Submit Final and you’re finished.

YES answers to questions 2 or 4 or 5 require a negative TB Skin or Blood Test within the year prior to your start date at UCSC.

YES answers to questions 1 or 3 require additional steps. We will send a secure message with specific instructions. For more information, see APPENDIX TB Medical Clearance at the end of this document.
Check Your Compliance Status

After 24 hours, check your compliance status for both Tuberculosis & Immunizations. Go to the HOME page and select IMMUNIZATIONS from the left menu.

Any Non-Compliant (Unmet Requirement) means further action is required. We will send you a secure message about your next steps.
Messages (for questions)
To send a message to the Immunization Provider, Select New Message. Remember, we don’t accept phone calls or emails for questions.) Add an attachment if necessary.
Compose New Secure Message

Recipient: IMMUNIZATION CLINICIAN
Message Type: Immunization Requirement Questions
Subject: Immunization & Tuberculosis Screening Requirement Questions
Attachments: Add attachment...

Items marked with ** are required.

IMMUNIZATION & TUBERCULOSIS RISK SCREENING REQUIREMENT QUESTIONS

Please provide the information requested below:

** Phone #: ______________________
** Best time to call you: ______________________

** Please state your questions or concerns in the space below:

Thank you for your request.
- Please allow up to 2 weeks for a response.
- Your response may be a phone call or a reply to this secure message.

Send  Cancel
Appendix I: TB Medical Clearance Compliance

If you answer “Yes” to having a previous positive TB test or you are or will be immunosuppressed, before coming to campus you will need to:

1. Go to this link and print out the form "Health Clearance for Students with Previous Positive TB tests": [https://healthcenter.ucsc.edu/images/UCSCTBMedicalClearance04102017.pdf](https://healthcenter.ucsc.edu/images/UCSCTBMedicalClearance04102017.pdf)
2. Take the form to your medical provider. Have **all** required sections completed and signed.
3. Take a picture of the completed form and send a message to the Immunization Clinician via Health e-Messenger with the picture attached.

The **deadline** is any time before you come to campus.

If you have questions, send a secure message to the Immunization Provider.

This is what Health e-Messenger looks like if you are non-compliant with this requirement (immunizations page):

<table>
<thead>
<tr>
<th>TB Medical Clearance</th>
<th>🚫 Non-Compliant (Unmet Requirement)</th>
<th>3/5/2018</th>
</tr>
</thead>
</table>
Appendix II: Technical Assistance

1. Make sure you have acknowledged the Privacy Practices. You can’t access the Immunization and TB Screening forms without doing so.

2. If you forgot your CruzID Gold password, please follow the directions on the sign-on. For further help, contact the Main IT office at https://cruzid.ucsc.edu/

3. For all other system problems, email student.health.it@ucsc.edu.

4. You must be an admitted accepted student in good standing to be able to log on. If you have questions about your student status, contact the Registrar’s office: https://registrar.ucsc.edu.